Coalfield Communities Landscape Partnership

Board Meeting 9

Minutes

Date: Date: 13 July 2022 **Time**: 2-3.20pm **Venue**: MS Teams

Attendees:

- Lyndsey Kinnes – Operations Manager Strathclyde and Ayrshire, NatureScot
- Jenna Cains - Delivery Group Chair (Galloway and Southern Ayrshire Biosphere)
- Ed Forrest – Biosphere Co-ordinator, Galloway and Southern Ayrshire UNESCO Biosphere
- Emilie Wadsworth - Green Action Trust
- Rae Smith - 9CCG
- Cllr Drew Filson - East Ayrshire Council
- Cllr Lennox - East Ayrshire Council
- Simon Taylor – University of Glasgow

Apologies:

- Lynda Boyd - H&SCP
- Dr Erick Sutherland – Interim Head of Locality and Care Services
- Cllr McMahon - East Ayrshire Council
- Anneke Freel – Chief Officer, East Ayrshire Leisure
- Ed Turner - Forest and Land Scotland
- Alex Baird - 9CCG

Officers in Attendance:

- Colin McKee – Heritage Projects Co-ordinator, East Ayrshire Council
- Colin MacDonald – CCLP Project Supervisor, East Ayrshire Council
- Carolann McPhillimy - CCLP Project Officer, East Ayrshire Council

1. Welcome and Apologies

Ed Forrest chaired the meeting (temporary appointment) and welcomed all. Thank you to Cllrs Walter Young, Jacqui Todd, Elaine Dinwoodie and Drew Filson who represented East Ayrshire Council.

Welcome to new EAC members Cllr Lennox, Cllr Filson, Cllr McMahon, a Labour Cllrs is yet to be nominated.

Apologies listed as above.

2. **Minutes of Previous Meeting**
   These were agreed and approved. Proposed by Lyndsey Kinnes and seconded by Jenna Cains.

3. **Actions and Matter Arising**

   From 27th April
   Action 1: Colin McKee to circulate to CCLP Board the Doon Valley master Plan document when it is available. **Ongoing**
   Action 2: Alex Baird to send Colin MacD contact details for Barony Wellness project. **Needs following up.**
   Action 3: Kay and Colin McKee to meet up to collect cookbooks. **Complete £180 was raised at the Mauchline Holy Fare.**
   Action 4: Colin MacDonald to work with University of Strathclyde to develop the project extension and legacy project. **Ongoing**

   From 13 July 2022
   Action 1: Colin MacDonald to send out the draft DG meeting mins to the Board.
   Action 2: Link up with Jenna on the walk leaflet left for the Auchinleck walk and how this can link in with the Ochiltree walks.
   Action 3: Colin to update Risk Register with a new risk, M8, around filling ongoing posts as we get nearer the end of the CCLP.
   Action 4: Colin to follow up with DPDT about submitting a claim to CCLP for the invoice.

4. **Project Supervisors Report**

   Colin MacDonald delivered as per the report circulated with the agenda.

   Cynthia has left to start a full time job at Historic Environment Scotland. I am sure we all wish her all the best. The project officer post was advertised on the My Job Scotland Portal. Project Officer (CCLP) - | East Ayrshire Council | myjobscotland.

   Ed Forrest asked how many people had applied. There were 2 applicants and we will now short list and arrange interviews in the next few weeks.

5. **Project Updates**

   Project update was delivered by Jenna Cains as chair of the Delivery Group. The 8th Delivery Group meeting was held on the 5th of July 2022. It was an in person meeting at the Ochiltree Community Hub. Many partners were on holiday so it was a select few that attended.

   Action 1: Colin MacDonald to send out the draft DG meeting mins to the Board.

A summary project report overview was sent out with the agenda including highlights and issues with the projects.

Jenna Cains had met with Alan (Loch Doon Ranger) to agree the content of 2 interpretation boards to be put up at the Round House Café. These boards will highlight areas to visit around Loch Doon.

Colin MacDonald updated on the Lugar Valley Walk progress. Contract has been issued and work should start by the end of July.

Simon Taylor from the University of Glasgow gave an update on the Place Names project. They have a walk ready (from Auchinleck to Dumfries House) for the Ayrshire walking Festival. Thomas Clancy gave a talk to the Cumnock History group in June. Money has been secured from the University to complete the database by the end of the year.

Working on a second walk in Dalmellington. Cllr Filson asked who they were working with on this. Dalmellington History Group.

Action 2: Link up with Jenna on the walk leaflet left for the Auchinleck walk and how this can link in with the Ochiltree walks.

6. **Finance**

Colin MacDonald went through the table that was circulated with the agenda.

Ed Forrest asked about the match funding that was still needed for the Doon valley Railway and the Mountain biking projects. Carolann answered that we are working with the partners but not much can be done till the land for these projects is secured.

Cllr Filson asked if there had been any new projects added as he had not noticed the North Kyle project before. Colin MacDonald explained that no new projects had been added and the North Kyle project is about bringing forward (from the anticipated start date of 2024) the revised North Kyle Land Masterplan Plan.

7. **Risk Register and health and Safety**

Colin MacDonald went through the Risk Register that was circulated with the agenda.

In the light of Cynthia leaving for a new job there was discussion about adding in a new risk, M8, under management about filling on going posts as we get nearer the end of the project.

Action 3: Colin to update Risk Register with a new risk, M8, around filling ongoing posts as we get nearer the end of the CCLP.

8. Sub Groups

Finance sub group: - Carolann is working with individual groups at the moment as the sub group meeting had not been productive as hoped.

Legacy Sub group: - Need to arrange meeting when new officer in post.

Advisory Group: - No update.

Colin advised that there were now used less often and will be taken off the main agenda and added to the project supervisors report. Still to be retained as part of CCLP structure in case needed in the future.

9. AOB/ Partners updates

Cllr Filson asked if a bill for the bus hire for trip to Glasgow Green had been paid yet. Colin MacDonald said that it was addressed to the DPDT and not EAC so it would have to be reclaimed from the CCLP project.

Action 4: Colin to follow up with DPDT about submitting a claim to CCLP for the invoice.

Ed Forrest – Updated on the funding from UNESCO (through an Italian funder) for "Roots in Nature" project. Despite initial interest and encouragement the funders decided to withdraw the funding. Look to secure funding from other sources as it is a good project.

Emilie Wadsworth – will help with legacy issues as she has good experience with other CCLPs.

Colin MacDonald suggested that we hold a joint DG and Board celebration at Christmas.

Still need a chair for the Board. Colin MacDonald had asked Lucy Filby (now works for SOSE) but she declined saying that she was to busy.

10. Meeting Dates for the Year

12th October 2022

Summary of Actions

Action 1: Colin MacDonald to send out the draft DG meeting mins to the Board.

Action 2: Link up with Jenna on the walk leaflet left for the Auchinleck walk and how this can link in with the Ochiltree walks.
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