COALFIELD
Communities Landscape Partnership

HERITAGE FUND

Coalfield Communities Landscape Partnership

Board Meeting 11

Minutes

Date: Date: 25th January 2023 **Time**: 2-3.30pm **Venue**: MS Teams

Attendees:

- Ed Forrest – Biosphere Co-ordinator, Galloway and Southern Ayrshire UNESCO Biosphere
- Jenna Cains - Delivery Group Chair (Galloway and Southern Ayrshire Biosphere)
- Rae Smith - 9CCG
- Cllr Lennox - East Ayrshire Council
- Cllr McMahon - East Ayrshire Council
- Emilie Wadsworth - Green Action Trust
- Alex Baird - 9CCG
- Simon Lees – Evaluation and Monitoring consultant

Apologies:

- Dr Erick Sutherland – Interim Head of Locality and Care Services
- Anneke Freel – Chief Officer, East Ayrshire Leisure Trust
- Cllr Stewart– East Ayrshire Council
- Lyndsey Kinnes – Operations Manager Strathclyde and Ayrshire, NatureScot
- Ed Turner - Forest and Land Scotland
- Cllr Drew Filson - East Ayrshire Council

Officers in Attendance:

- Colin McKee – Heritage Projects Co-ordinator, East Ayrshire Council
- Colin MacDonald – CCLP Project Supervisor, East Ayrshire Council
- Carolann McPhillimy - CCLP Project Officer, East Ayrshire Council
- Kate Dickens - CCLP Project Officer, East Ayrshire Council

Item 1: Welcome and Apologies

Ed Forrest to chair the meeting (temporary appointment). Ed Forrest welcomed all, including the new CCLP project officer Kate Dickens

Apologies listed as above.

Item 2: Minutes of Previous Meeting

These were agreed and approved. Proposed by Rae Smith seconded by Cllr Lennox.

Item 3: Actions and Matter Arising

From 27th April
Action 1: Colin McKee to circulate to CCLP Board the Doon Valley Master Plan document when it is available. Ongoing

From 12/10/22
Action 1: Cllr Filson to have a meeting with Ed Turner and Paul Outram (EAC) to talk about North Kyle. Carolann and Karen Purves met with Cllr Filson on 12th October to talk about North Kyle so that there was no overlap with ongoing discussions with different parties. Action dropped.
Action 2: Colin to continue looking for a new chair. Ongoing see Item 8: AOB below.

From 25th January 2023 (meeting 11)
Item 4: Project Supervisors Report
Action 1: Colin and team to work with the 2 projects that are complete (Tower Street Pocket Park and Ploughing up Our Past) to complete project Partner reports and try and capture more information/outputs.

Item 8: AOB/ Partners updates
Action 2 : Colin MacDonald to send an invitation to CRT to take a place on the CCLP Board.
Action 3: Colin MacDonald to prepare an advert for CCLP Board chair and submit to Board for approval before sending out via EAC comms team.

Item 4: Project Supervisors Report

Colin MacDonald presented the report as sent out with the agenda. Highlighted the NLHF meeting on 17th January 2023. Some concern over progress on mountain bike and railway shed progress. This is relating to land issues. Apart from that they are pleased with progress and the level of networking between the partners.

Our monitoring and evaluation consultant, Simon Lees (from Countryside Training), talked through the halfway stage achievements (as sent out with the agenda). Main issues:

Access ~ total access improvements of 3km

1 new walking route created **totalling 3km**
Access activity an emerging project risk given the large amount of intended access improvements. Whilst this situation is not unusual for LP Schemes at this stage of delivery this needs to be appropriately managed and reported during 2023 to ensure

satisfactory completion. **(Lugar walk will be completed by Spring 2023 and Doon Valley walk by June 2023)**

No advice outputs evidenced so far to December 2022

Advice outputs are not a major risk given the nature of this work with reports focussing on the impact of activities when completed. Small project risks at this stage are:

No built heritage outputs delivered so far to December 2021 (**Lugar Church due to complete by March 2023)**

Participation and Learning a possible delivery risk

754 adults engaged in activities and events
365 children engaged in activities and events
33 community, local interest groups and partners engaged
30 scheme activities, walks, talks and events
26 different pieces of interpretation and media to promote awareness and understanding
Participation and learning activity will have been impacted by the coronavirus pandemic but should be accelerated to deliver the intended scale of activity
CCLP Team will work with partners to increase this in 2023.

Training and Skills a possible delivery risk

163 participants attending **47 training workshops** and demonstration events
111 awards and certificates of achievement

Number of participants is on track but risks are emerging in the scale of training anticipated for Attainment through Archaeology and Musical Celebration of the Coalfields

Project activity in 2023 will increase these figures as both projects mentioned have work already planned for 2023.

ED asked what the Board could do to assist partners. Possible increase in CCLP team members or time.

Simon suggested the Board members become advocates for projects and assist them in their delivery.

Simon will hold a session with Delivery Group at the April meeting on working towards the mid-term review of the CCLP.

There could be a possibility that we could ask NLHF for an extension to cover another summer in 2025 to try and boost numbers. This would have implication for staff costs. But at this stage we keep it “up our sleeve”.

Action 1: Colin and team to work with the 2 projects that are complete (Tower Street Pocket Park and Ploughing up Our Past) to complete project Partner reports and try and capture more information/outputs.

Jenna was surprised by the report and it was a welcome reminder that we need to move faster on project delivery as a partnership.

Jenna also spoke about the help/support that the CCLP team have been providing to partners and thanked the team.

Board members thanked Simon for his work.

Item 5: Project Updates – Delivery Group

Project update was delivered by Jenna Cains as chair of the Delivery Group. The 10th Delivery Group meeting was held on 19th January 2023. Held online and was well attended. Jenna spoke from the minutes of that meeting which had been circulated to the Board. Lots of work happening.

Ploughing up Our Past book launch and end of project celebration to be held on Friday 3rd Feb at the Dumfries Arms Hotel, Cumnock.

Kate Dickens updated on the Lugar Valley Walk progress. Work is suspended at the moment due to poor weather but will restart in February.

Item 6: Finance
Colin MacDonald went through the finance summary table that was circulated with the agenda.

Ed Forest said they were comprehensive and noted that there is still considerable underspend.

Item 7: Risk Register and health and Safety
Colin MacDonald went through the Risk Register that was circulated with the agenda. No additions were needed.

Ed Forrest noted that the register was comprehensive and reflected the current situation.

Item 8: AOB/ Partners updates

- Board expansion – Colin MacDonald presented a paper to expand the Board and invite Coalfield Regeneration Trust (CRT) to join. There was no objections to this.

Emilie Wadsworth (GAT) said it was a good addition as CRT were also involved in the Inner Forth LSP and worked well with the projects.

Action 2: Colin MacDonald to send an invitation to CRT to take a place on the CCLP Board.

- Board Chair – Colin MacDonald presented a short paper on selection of a new chair. Proposal was to advertise for an independent chair. All were in agreement.

  Action 3: Colin MacDonald to prepare an advert for CCLP Board chair and submit to Board for approval before sending out via EAC comms team.

No partner updates.

Item 9: Meeting Dates for the Year

26th April 2023, 26th July 2023, 25th October 2023

Summary of Actions
From 27th April

Action 1: Colin McKee to circulate to CCLP Board the Doon Valley Master Plan document when it is available. Ongoing

From 25th January 2023 (meeting 11)

Item 4: Project Supervisors Report
Action 1: Colin and team to work with the 2 projects that are complete (Tower Street Pocket Park and Ploughing up Our Past) to complete project Partner reports and try and capture more information/outputs.

Item 8: AOB/ Partners updates

Action 2: Colin MacDonald to send an invitation to CRT to take a place on the CCLP Board.

Action 3: Colin MacDonald to prepare an advert for CCLP Board chair and submit to Board for approval before sending out via EAC comms team.