COALFIELD
Communities Landscape Partnership

HERITAGE FUND

Coalfield Communities Landscape Partnership

Board Meeting 12

Minutes

Date: Date: 26th April 2023 **Time**: 2-3.30pm **Venue**: MS Teams

Attendees:

- Ed Forrest – Biosphere Co-ordinator, Galloway and Southern Ayrshire UNESCO Biosphere
- Jenna Cains - Delivery Group Chair (Galloway and Southern Ayrshire Biosphere)
- Rae Smith - 9CCG
- Cllr Lennox - East Ayrshire Council
- Cllr McMahon - East Ayrshire Council
- Alex Baird - 9CCG
- Aly Conquer – New Chair
- Lyndsey Kinnes – Operations Manager Strathclyde and Ayrshire, NatureScot
- Pauline Grandison – Coalfield Regeneration Trust
- Cllr Stewart– East Ayrshire Council
- Ed Turner - Forest and Land Scotland

Apologies:

- Dr Erick Sutherland – Interim Head of Locality and Care Services
- Anneke Freel – Chief Officer, East Ayrshire Leisure Trust
- Cllr Drew Filson - East Ayrshire Council
- Emilie Wadsworth - Green Action Trust

Officers in Attendance:

- Colin McKee – Heritage Projects Co-ordinator, East Ayrshire Council
- Colin MacDonald – CCLP Project Supervisor, East Ayrshire Council
- Carolann McPhillimy - CCLP Project Officer, East Ayrshire Council
- Kate Dickens - CCLP Project Officer, East Ayrshire Council

Item 1: Welcome and Apologies

Colin MacDonald welcomed Aly Conquer as the new chair and handed the meeting to her.

Apologies listed as above.

Item 2: Minutes of Previous Meeting

These were agreed and approved. Proposed by Rae Smith seconded by Cllr Lennox.

Item 3: Actions and Matter Arising

From 27th April 2022
Action 1: Colin McKee to circulate to CCLP Board the Doon Valley Master Plan document when it is available. No update to report. Ongoing

From 26th April 2023

Item 4 – Project Supervisors report

Action 1: Colin and Carolann to work with ARPG to try and secure buildings and if not successful work out a plan B.

Item 5 – Project up dates
Action 2: Colin MacDonald to send Board members the delivery group mins.
Item 6 - Finance
Action 3: Colin MacDonald to do a paper on reserve projects and possible underspend.
Item 7: Risk Register and health and Safety
Action 4: Colin MacDonald to add up arrow on F2 and down arrow on M7 on risk register
Action 5: Colin MacDonald to update post project risk register

Item 4: Project Supervisors Report

Colin MacDonald presented the report as sent out with the agenda. Meeting with NLHF on the 24th of April. Concerns around Doon Valley Railway (ARPG) property issues and the need to try and get thigs moving on the shed in the next 6-8 months. If property is sold and they can't use the buildings then it is possible that money given out by NLHF will be clawed back (£6k). Need a clear plan. Apart from that they are pleased with progress and the level of networking between the partners.

Action 1: Colin and Carolann to work with ARPG to try and secure buildings and if not successful work out a plan B.

Item 5: Project Updates – Delivery Group

Project update was delivered by Jenna Cains as chair of the Delivery Group. The 11th Delivery Group meeting was held on 20th April 2023. Held in person at the Ochiltree Hub. Jenna spoke from the minutes of that meeting.

Action 2: Colin MacDonald to send Board members the delivery group mins.

Item 6: Finance

Colin MacDonald went through the finance summary table that was circulated with the agenda. Need to look at the possibility of funding a new project if we are under spent.

Jim McMahon asked what the reserve projects were.

Action 3: Colin MacDonald to do a paper on reserve projects and possible underspend.

Item 7: Risk Register and health and Safety

Colin MacDonald went through the Risk Register that was circulated with the agenda. After discussion it was decided to

Action 4: Colin MacDonald to add up arrow on F2 and down arrow on M7 on risk register

Need to start updating the post project risk register

Action 5: Colin MacDonald to update post project risk register

Item 8: AOB/ Partners updates

The Chair, Aly, asked every one to introduce themselves and she introduced herself.

Lyndsey Kinnes, Cllr McMahon and Cllr Lennox thanked Aly for taking up the post of chair.

No partner updates.

Item 9: Meeting Dates for the Year

26th July 2023, 25th October 2023