COALFIELD
Communities Landscape Partnership

HERITAGE FUND

Coalfield Communities Landscape Partnership

Board Meeting 13

Minutes

Date: Date: 26th July 2023 **Time**: 2-3.30pm **Venue**: MS Teams

Attendees:

- Jenna Cains - Delivery Group Chair (Galloway and Southern Ayrshire Biosphere)
- Rae Smith - 9CCG
- Cllr Lennox - East Ayrshire Council
- Cllr McMahon - East Ayrshire Council
- Alex Baird - 9CCG
- Aly Conquer – New Chair
- Lyndsey Kinnes – Operations Manager Strathclyde and Ayrshire, NatureScot
- Cllr Stewart– East Ayrshire Council
- Jim Murdoch – Policy and Planning, East Ayrshire Health and Social Care Partnership
- Stephen McCarron - 9CCG Chief Operating Officer
- Simon Lees – Evaluation consultant
- Lyndy Renwick – Forestry and Land Scotland in place of ED Turner

Apologies:

- Anneke Freel – Chief Officer, East Ayrshire Leisure Trust
- Cllr Drew Filson - East Ayrshire Council
- Emilie Wadsworth - Green Action Trust
- Ed Turner - Forest and Land Scotland
- Ed Forrest – Biosphere Co-ordinator, Galloway and Southern Ayrshire UNESCO Biosphere
- Carolann McPhillimy - CCLP Project Officer, East Ayrshire Council
- Pauline Grandison – Coalfield Regeneration Trust

Officers in Attendance:

- Colin McKee – Heritage Projects Co-ordinator, East Ayrshire Council
- Colin MacDonald – CCLP Project Supervisor, East Ayrshire Council
- Kate Dickens - CCLP Project Officer, East Ayrshire Council

Item 1: Welcome and Apologies

Aly Conquer welcomed every one.

Apologies listed as above.

Item 2: Mid Term Review Discussion

Simon gave a presentation of his midterm evaluation report. No big surprises, we already knew about underspend and behind on some outputs. 9 recommendations were suggested (table sent out with agenda).

- Financial re-profile
- Consider scheme extension
- Access and built heritage are the main project risks
- Tighten up on output reporting, capturing additional activity and added value
- Legacy working group to begin scheme legacy conversation and address what next?
- Individual project closure reports to capture project legacy
- Website improvements
- Consider annual gatherings and final CCLP celebration to build capacity and share skills and experience amongst partners?

Colin McKee said that a paper will be put to EAC cabinet in the autumn on CCLP progress based on the review.

A paper was presented by Colin MacDonald on what could be done to address possible underspend and maximise NLHF grant draw down. This was accepted to be taken to NLHF.

For possible underspend Cllr McMahon suggested that we may want to look at 'A' frame and High Horrals as a project and Stephen McCarron said there was an initial report done on the Horrals that could be revisited.

Simon's next involvement will be year 4 report

Item 3: Minutes of Previous Meeting

These were agreed and approved. Proposed by Aly Conquer seconded by Alex Baird.

Item 4 – Actions and Matter Arising

From 26/7/23

Item 9 Action 1: Colin to put together a diary dates of events.

Item 5: Project Supervisors Report

Colin MacDonald presented the report as sent out with the agenda. No questions/observations

Item 6: Project Updates – Delivery Group

Project update was delivered by Jenna Cains as chair of the Delivery Group. The 13th Delivery Group meeting was held on 19th July 2023. Jenna spoke from the minutes of that meeting.

Cllr McMahon said he was delighted to hear that 4 MA's completed last year and asked how many had gone in to employment. Colin MacDonald answered that 3 were in employment and 1 went to further education.

Item 7: Finance

Colin MacDonald went through the finance summary table that was circulated with the agenda. After discussion on midterm review it was decided to approach NLHF (meeting on the 27th of July) about proposals for looking at the under spend as outlined in the paper that was presented.

Item 8: Risk Register and health and Safety

Colin MacDonald went through the Risk Register and Post Delivery Risk Register that was circulated with the agenda. No questions.

Item 9: AOB/ Partners updates

Galloway and Southern Ayrshire Biosphere – Jenna gave an update about successful 10yr celebration events. The boundary has now been extended to the coast and out in to the sea. They will be having a visit from a Swedish Biosphere (8 members) to look at activity and partnership working between GSAB and CCLP. Recruiting 2 new project officers.

9CCG – Alex (Chair) – Now have a Chief Operating Officer, Stephen McCarron (who was welcomed on to the board as the 3rd 9CCG rep). An Administrator has been appointed and work is ongoing on the application process for issuing funding, website etc. The first MoU with a wind farm developer was signed in July. Looking to launch the 9CCG in October 2023.

Colin McKee suggested a 'diary' of events be put together for the next quarter.

Action 1: Colin to put together a diary dates of events.

Item 10: Meeting Dates for the Year

25th October 2023