COALFIELD
Communities Landscape Partnership

HERITAGE FUND

Coalfield Communities Landscape Partnership

Board Meeting 16

Minutes

Date: Date: 24th April 2024 **Time**: 2-3.30pm **Venue**: MS Teams

Attendees:

- Jenna Cains - Delivery Group Chair (Galloway and Southern Ayrshire Biosphere)
- Mark Smillie - Director of Corporate Services, Green Action Trust
- Cllr Lennox - East Ayrshire Council
- Ed Forrest – Biosphere Co-ordinator, Galloway and Southern Ayrshire UNESCO Biosphere
- Lyndsey Kinnes – Operations Manager Strathclyde and Ayrshire, NatureScot
- Cllr McMahon - East Ayrshire Council

Apologies:

- Anneke Freel – Chief Officer, East Ayrshire Leisure
- Cllr Stewart– East Ayrshire Council
- Stephen McCarron - 9CCG Chief Operating Officer
- Alex Baird - 9CCG
- Pauline Grandison – Coalfield Regeneration Trust
- Ed Turner - Forest and Land Scotland
- Cllr Drew Filson - East Ayrshire Council
- Rae Smith - 9CCG
- Aly Conquer – New Chair
- Jim Murdoch – Policy and Planning, East Ayrshire Health and Social Care Partnership

Officers in Attendance:

- Colin McKee – Heritage Projects Co-ordinator, East Ayrshire Council
- Colin MacDonald – CCLP Project Supervisor, East Ayrshire Council
- Kate Dickens - CCLP Project Officer, East Ayrshire Council
- Carolann McPhillimy - CCLP Project Officer, East Ayrshire Council

Item 1: Welcome and Apologies

Aly Conquer was not able to attend due to illness so Colin McKee took the Chair and welcomed every one.

Apologies listed as above.

Item 2: Minutes of Previous Meeting

These were agreed and approved. Proposed by Cllr Lennox and seconded by Mark Smillie

Item 3 – Actions and Matter Arising

None

Item 4: Project Supervisors Report

Colin MacDonald presented the report as sent out with the agenda. Kate thanked Cllr Lennox for attending the Lost Villages Book launch. A report on progress on the midterm review recommendations was also looked at. Need to form a Legacy subgroup.

Item 5: Project Updates – Delivery Group

Project update was delivered by Jenna Cains as chair of the Delivery Group. The 15th Delivery Group meeting was held on 17th April. Jenna spoke from the minutes of that meeting.

Action 1: Colin to circulate the mins from the last delivery group meeting.

Item 6: Finance

Colin MacDonald went through the finance summary table that was circulated with the agenda. A finance re-profile had taken place and it was estimated that (taking in to account spend to end of March 2024) there could be a total (cash and non cash) underspend of £334,911. This will be looked at monthly and regular meeting will be held with partners.

Continued checks on spend will in form the discussion on possible CCLP extension along with meeting the outcomes and outputs of the CCLP as a whole.

Item 7: Risk Register and health and Safety

Colin MacDonald went through the Risk Register and Post Delivery Risk Register that was circulated with the agenda.

Colin McKee spoke about the issues with land owner consents being a risk to the Lugar walk work. Looking at legal advice on how to best do the work on the rights of way and core paths.

Action 2: Colin MacDonald to chase up ARA on the road signs for Ochiltree.
Action 3: CCLP team to continue to investigate best way to get work on Lugar Walk complete.

Item 8: AOB/ Partners updates

Mark Smillie was impressed with having a post delivery risk register and the need to keep it up to date especially in the last year of the project.

Item 9: Meeting Dates for the Year

24th July 2024 2-3.20pm
23rd October 2024 2-3.20pm