COALFIELD
Communities Landscape Partnership

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Board Meeting 19

Minutes

Date: Date: 22nd January 2025 **Time**: 2-3.30pm **Venue**: MS Teams

Attendees:

- Jenna Cains - Delivery Group Chair (Galloway and Southern Ayrshire Biosphere)
- Lyndsey Kinnes – Operations Manager Strathclyde and Ayrshire, NatureScot
- Rae Smith - 9CCG
- Cllr Lennox - East Ayrshire Council
- Ed Forrest – Galloway and Southern Ayrshire Biosphere

Apologies:

- Cllr McMahon - East Ayrshire Council
- Cllr Filson- East Ayrshire Council
- Cllr Kyle - East Ayrshire Council
- Stephen McCarron - 9CCG Chief Operating Officer
- Alex Baird - 9CCG
- Aly Conquer – New Chair
- Mark Smillie - Director of Corporate Services, Green Action Trust

Officers in Attendance:

- Colin McKee – Heritage Projects Co-ordinator, East Ayrshire Council
- Colin MacDonald – CCLP Project Supervisor, East Ayrshire Council
- Carolann McPhillimy - CCLP Project Officer, East Ayrshire Council
- Brian Walknington - CCLP Project Officer, East Ayrshire Council

Item 1: Welcome and Apologies

Aly Conquer could not get cover for her class so could not make the meeting. Colin McKee took the chair.

Apologies listed as above.

Item 2: Minutes of Previous Meeting

These were agreed and approved. Proposed by Lyndsey and seconded by Rae.

Ed Forrest said that an invite should be sent out so that people would have it.

Action 1: Colin MacD to send out calendar invite s for next 2 Board meetings.

Item 3 – Actions and Matter Arising

From 23 October 24

Action 1: CCLP team to ensure that data is all up to date by encouraging partners to submit claims/reports more often. **Ongoing**

Action 2: CCLP team to ask NLHF if it is possible to increase the intervention rate so that we can draw down more of the funding for the projects**. Not possible. Complete**

Action 3: Colin MacDonald to send out Simon's presentation on legacy. **Complete**

Action 4: Colin MacDonald to set up first meeting of the Legacy Group and send out papers. **Complete**

Action 5 – Project Supervisor to report to Board on the outcome of the November Cabinet meeting regarding the extension of the CCLP project from April to December 2025. **Cabinet passed report of 4th December. Approval for asking NLHF for grant deadline extension to December. Complete**

From 24th August
Action 2: Project Supervisor to compile and send out finance monthly report. **Ongoing.**

Item 4: Project Supervisors Report

Colin MacDonald presented the report as sent out with the agenda.

Cllr Lennox asked regarding the situation of the Lugar walk.

Carolann reported that she and Reg (from EAW) she had met with the landowners. Legal letter had been sent out.

Colin McKee reported that in response to the letter he met with the Shearers on site to discuss where materials will be placed. There was still concerns about antisocial behaviour at Broom Breas. EAW to start work in the week 27th January.

Item 5: Project Updates – Delivery Group

Project update was delivered by Jenna Cains as chair of the Delivery Group. The 18th Delivery Group meeting was held on 23rd October 2024. Jenna spoke from the minutes of that meeting, which were circulated with the agenda.

Action 2: Colin to send out the mins for the delivery Group.

Asked for any specific feedback from Board.

Lydsey reported that she had attended a CRT 25yr celebration event at the Scottish Parliament.

Item 6: Finance

Colin MacDonald went through the finance summary table circulated with the agenda. There is still significant spend relating to Doon Valley Inclusive cycling, Doon Valley Railway heritage shed and remaining parts of the Doon Valley Active travel route and Lugar walk. We anticipate the first quarter of financial 25/26 when claims from Doon Valley Inclusive cycling will start to come in.

Over all match funding is £3,267,610 compared to the original target of £3,436,575 (-£168,965). However this will balance out by the end of the project as project such as Dalmellington Kirk yard will not need any more spend or match funding.

Ed Forrest asked what the underspend was going to be. What are the options for reallocation?

Colin MacD said that as part of the NLHF extension request the cash flow will be readjusted . Once this is done we will know what the under spend will be.

Action 3: Finalise amended cash flow and send out to Board members.

Item 7: Risk Register and health and Safety

Colin MacDonald went through the Risk Register.

Action 4: Put up arrow on Finance F4 and down arrow on Legal L2.

Ed Forrest that a new risk should be added to Finance as F6 around reputation risk to do with not being able to draw down the full NLHF grant.

Action 5: Colin MacD to add new risk F6 to risk register.

Item 8: AOB/ Partners updates

Legacy group – Colin MacDonald reported that the group has now met and that a questionnaire was approved to send out to delivery partners to gather information for the Legacy Plan (and the 5yr Management and Maintenance arrangements). Next meting to be mid Feb 2025.

Rae- Updated on cycling track progress. Planning permission granted and work to start in March.

Lyndsey – NatureScot. Consultation on National Park underway. Encourage people to complete response. There's more information, including a link to the surveys and a list of events, on our web page:

https://www.nature.scot/professional-advice/protected-areas-and-species/protected-areas/national-designations/national-parks/proposed-new-national-park-scotland-have-your

Ed Forrest – Galloway and Sothern Ayrshire Biosphere. The Biosphere are having a film showing at the Ochiltree Hub on the 19th of February at 1.30pm followed by a Q&A.

Colin McKee – said that we will be planning an end of CCLP event in Oct/Nov 2025.

Colin MacDonald – Thanked Carolann for all her hard work on the CCLP and the support she gave the delivery partners.

Jenna – Thanks to Carolann for all her hard work.
Rea - Thanks to Carolann for all her hard work. Always enthusiastic.
Lyndsey - Thanks to Carolann for all her hard work. All the best.
Brian - Thanks to Carolann. Will enjoy working alongside her as part of the hand over.
Ed Forrest - Thanks to Carolann for all her hard work. See you around the Biosphere.
Cllr Lennox - Thanks to Carolann for all her hard work. Well done.

Item 9: Meeting Dates for the Year

23rd April 2025 and 23rd July 2025, October 20245 (depending on CCLP extension)